handbook

parent information

Lake Bolac P-12 College

"We will support and challenge every individual to have a passion for learning, to strive to do their best and to be friendly and happy."

2025

WELCOME

Lake Bolac College is an outstanding P-12 school, located 90km west of Ballarat in the rural heart of the south-west. We are an inclusive school that embraces learning across the lifespan. Our vision is 'to support and challenge every individual to have a passion for learning, to strive to do their best and to be friendly and happy'. Our school values: Achievement, Respect and Resilience are embraced by the school community and at the core of our daily practices. A kindergarten is located within close proximity and family day-care operates on site. The College is a central hub for the Lake Bolac Community and situated at the edge of the picturesque lake.

Lake Bolac College is committed to educating the whole child. We build engagement through purposeful, student centred learning that emanates from agreed best practise with a strong emphasis on high quality Literacy and Numeracy instruction. Being the only state school servicing the town and surrounding areas, Lake Bolac College offers a comprehensive and intensive curriculum with a range of pathways to meet the interests and needs of our students. Students are offered a wide range of learning experiences from specialist teachers across the school. We offer both VCE and VCAL options for senior students and coordinate with service providers to offer VET and SBL (School Based Apprenticeship) opportunities to senior students as part of their chosen career pathways.

Lake Bolac College is dedicated to achieving ongoing improvement in learning outcomes for its students. To achieve this there is a continual focus on the development of teacher practice and efficacy. All teachers are engaged with Professional Learning Communities (PLC's) that follow the improvement cycle and have a foundation in the sharing of best practice and research. College leadership teams continue to seek out cutting edge professional learning experiences for the development of teacher practice and pedagogy.

All teachers are involved in our innovative Mentor Program which offers small group, cross-age tutoring in our school values, Respectful Relationships and general wellbeing. Our whole school approach to school events and activities has encouraged a strong P-12 culture, steeped in strong family values and community engagement. The welfare of our students is a high priority. Lake Bolac College is a child safe school which actively promotes the safety and wellbeing of all students. All school staff are committed to protecting students from abuse or

harm in the school environment, and are required to adhere to the schools Child Safe Policy and Child Safe Code of Conduct.

Lake Bolac College offers an extensive extra-curricular program which includes camps for students in all year levels, instrumental music lessons, school productions/performance opportunities, life education, and student-led planning of community events such as our annual 'Family Fun Day'. The College celebrates student leadership and milestones with both a Year 6 and Year 12 graduation dinner, a whole-school awards afternoon and weekly awards celebrating student demonstration of the school values. Lake Bolac College has a strong history of sporting success and values the positive impact of health and fitness on learning.

Located on the edge of Lake Bolac, the College makes use of the Lake and surrounding rural environment. The buildings and grounds of the College are ample and well maintained. The College also enjoys sharing nearby community facilities including the Aquatic (Boat) Club, Swimming Pool, Golf Course, Bush Nursing Centre, Local Hall, Information Centre and Library.

Shane HOFFMANN | Acting Principal

VISION & *values*

VISION

We will support and challenge every individual to have a passion for learning, to strive to do their best and to be friendly and happy.

VALUES

ACHIEVEMENT

- Something accomplished, especially by hard work, ability, special effort, great courage
- The act of achieving; attainment or accomplishment
- Work hard

RESPECT

- A positive feeling of admiration or deference for a person or other entity (such as an animal, the environment, or a religion), and also specific actions and conduct representative of that esteem.
- Be nice

RESILIENCE

- Courage - Be enthused by challenge and change
- Creativity - Develop talents and opportunity
- Connection - Respect and care for others and nature
- Bounce - Toughness and recovery skills in adversity

The General Office is open from 8.00 am to 4.00 pm each school day. College administrative organisation, financial management, word processing and announcements are completed through the office. All contact with the College should be made via the General Office.

No student is to be at school prior to 8.40am and after 3.40pm unless specific arrangements have been made with parents.

2025 TERM DATES

TERM	START DATE	END DATE
1	Wednesday 29 January	Friday 4 April
2	Tuesday 22 April	Friday 4 July
3	Monday 21 July	Friday 19 September
4	Monday 6 October	Friday 19 December

Staff commence on Monday 29th January

2025 STUDENT FREE DAYS / PUBLIC HOLIDAYS / OTHER IRREGULAR DAYS

TERM	DATE	PURPOSE
1	Tuesday 28 January	Student Free Day – Staff Commence
	Wednesday 29 January	Commencement Interviews
	Thursday 30 January	Commencement Interviews
	Monday 10 March	Labour Day Public Holiday
	Friday 4 April	Term 1 ILP Conferences
2	Friday 25 April	ANZAC Day Public Holiday
	Friday 6 June	Student Free Day – Curriculum
	Monday 9 June	King's Birthday Public Holiday
	Friday 4 July	Term 2 ILP Conferences
3	Friday 19 September	Term 3 ILP Conferences
4	Monday 3 November	Student Free Day - Curriculum
	Tuesday 4 November	Melbourne Cup Day Public Holiday
	Friday 5 December	Student Free Day – Reporting
	Friday 19 December	Meetings, Counselling & Training

BELL / SESSION TIMES

TIME	SESSION
8:40am	Student arrival
8:50am	Assemblies / Homegroup Meetings
9:00am	Unit 1
9:45am	Unit2
10:30am	Special Programs
10:45am	Recess
11:15am	Special Programs
11:30am	Unit 3
12:15pm	Unit 4
1:00pm	Lunch / Activities
2:00pm	Unit 5
2:45pm	Unit 6
3:30pm	End of school day
3:35pm	Buses depart

ESSENTIAL ASSESSMENT

Essential Assessment is used in both literacy and numeracy classes as a point of need teaching tool for pre-assessment and post-assessment within each strand or sub-strand of the Victorian Curriculum.

Used for pre-assessment, student results are compiled, providing teachers with each student's current achievement level and analysis of the achievement standards that has been understood and misunderstood for each student, group and class.

The curriculum is differentiated within each sub-strand based on each assessment result and creates a tailored paper-based and online curriculum for each student, group and class.

Post-assessment then identifies each student's new Victorian Curriculum achievement level, demonstrating the growth achieved by each student. Continued analysis of class and cohort data within each strand and sub-strand is provided by Essential Assessment along with guidance on the developed and potential Numeracy and Literacy progressions within each sub-element.

FOUNTAS AND PINNELL

Fountas & Pinnell is a system of reading levels developed by Irene Fountas and Gay Su Pinnell. We use this system as a tool to assess students reading throughout the school year. It assesses accuracy and comprehension and guides teachers' curriculum planning for reading.

LEADING LITERACY

Our literacy leaders are trained in Bastow's Leading Literacy program, which focuses on literacy and leadership in both primary and secondary school contexts. The leadership component builds the capabilities and dispositions required to lead school improvement that result in improved student outcomes.

READING AT HOME

Students are strongly encouraged to read at home. Students in Years P-6 will be expected to read at home regularly and make note of this in their reading diaries. Students are awarded achievement certificates when they reach set reading milestones.

SEVEN STEPS TO WRITING SUCCESS

The Seven Steps is a unique system that chunks writing into seven main techniques.

1. Plan for Success, 2. Sizzling Starts, 3. Tightening Tension, 4. Dynamic Dialogue, 5. Show, Don't Tell, 6. Ban the Boring, 7. Exciting Endings.

Seven Steps provides students with proven and fun techniques to use in their writing. All teachers of literacy at Lake Bolac College have been trained in this program, which has created common writing vocabulary across our school.

SPELLING MASTERY

Spelling Mastery is a six-level direct instruction series that teaches students dependable spelling skills by blending three approaches: the phonemic approach, the whole word approach and the morphemic approach. Each approach has advantages and possible disadvantages. Spelling Mastery is designed to maximize the advantages of each approach and minimize the disadvantages. This program is run on a weekly basis, consisting of three 15 minute sessions.

SOUNDS WRITE

Sounds-Write is a quality first phonics program. Its purpose is to provide classroom professionals with a comprehensive system with which to teach reading, spelling and writing.

HEALTH AND PHYSICAL EDUCATION (HAPE)

Sport is an integral part of Lake Bolac P-12 College life and plays an important role in the development of the 'whole person.' Sport also helps the students develop many qualities they can rely on throughout life, such as teamwork, social skills, a sense of fair play and leadership.

A House system operates at Lake Bolac P-12 College, where students are divided into House groups (Tasman – Maroon, and Flinders – Blue) for an exciting range of activities. The House system provides students with three major carnivals throughout the year - Swimming, Athletics and Cross-Country - where students represent their Houses in competition.

Our students have the opportunity to participate in a wide range of sports, from Swimming, Athletics, Cross-Country, Triathlon, Soccer, Football, Netball, Tennis and Golf.

INSTRUMENTAL *music*

We aim to encourage students' abilities, to build confidence, creativity, resilience and perseverance in the challenge of learning to play music well. Students are able to have tuition on guitar, drums, clarinet, singing and piano, both with individual lessons from our music teachers and in group and classroom settings.

Different combinations of students form groups from time to time, giving children the opportunity to work cooperatively and to show their talents in performing. Concerts and out of school performances are also a part of our program.

There is limited availability for private instrumental music classes. Please contact the school to express an interest.

COMMUNICATION & *reporting*

Avenues of effective formal and informal communication exist to provide opportunities for teachers and parents to establish a friendly, supportive and co-operative working relationship. The College policy is for the relationship to be honest, open, supportive and sensitive to the needs of all members of the College community. These include:

COLLEGE DIARIES

These are used by all class teachers and are a means of daily two-way communication between home and school. Parents, like teachers, are free to use this means of communication whenever they feel there is a need. It is important that these are checked daily by parents.

COLLEGE NEWSLETTERS

A College Newsletter is sent via email fortnightly on a Wednesday. Please ensure that you read your Newsletter carefully, as it includes items of interest and details of coming events. It is also the most important means of communication between the school and home.

COLLEGE WEBSITE

The address for the Lake Bolac College website is www.lakebolacc.vic.edu.au. This website will give you access to information about the College, including the latest newsletter.

COLLEGE PORTAL - COMPASS

The College has an information portal for students, parents and staff. The portal is accessed through the College website. This portal allows parents to book ILP interviews, keep track of your students' academic progress, allows you to communicate with teachers, monitor attendance and keep up-to-date with College news and events. The school will provide you with family login details.

REPORTING

Students are issued with reports on their progress and achievements during the year. A detailed report on each student is provided mid-year and at the end of the year. The report will cover both the academic and social development of the child. Individual Learning Plans (ILP's) and 'I can' statements are provided to families each term. ILP interviews are held at the beginning of term 1 and the end of terms 1, 2 and 3. Parents access school reports via Compass.

FACEBOOK / INSTAGRAM

Lake Bolac P-12 College has a Facebook and Instagram page. These pages are regularly updated with photos of students' daily activities, excursions and sporting events. It is a great way of seeing what the students are up to.

INFORMATION NIGHTS

These are held for various year levels and subjects. They are arranged as necessary to meet current needs. Information nights are an opportunity to discuss a particular area of the curriculum or College initiative.

PARENT CONTACT

Contact with the College is always welcome. Please feel free to contact the College on 5350 2302 to make an appointment.

POLICIES

College policies are reviewed regularly and can be viewed and downloaded through Compass by using the following pathway; *Community > School Documentation > Policies.* They can also be viewed on the school website.

STUDENT ENGAGEMENT & *wellbeing*

STUDENT PATHWAYS

Career education at Lake Bolac College is a carefully planned program of learning experiences both in education, training and workplace settings. Students have access to a high-quality, contemporary, innovative career education that reflects the rapidly changing world of work that they will be exposed to over their lifetime. It is our goal through a combination of specific career classes, career counselling and career action plans that we assist students to make informed decisions about courses and careers, see the connection between school and future careers and gives them skills and knowledge to effectively navigate multiple and complex careers throughout life.

Students have access to a high-quality, contemporary and innovative careers room that is located in room 3. In this room students have access to a wide range of resources and services including information around Youth Pathways and a range of information including industry and educational requirements as well as University and TAFE

information. At Lake Bolac College we ensure students have access to excellent information and advice, deep learning experiences and real-world opportunities.

REAL SCHOOLS

Staff commenced training with Real Schools in 2023 and will continue to implement and embed this program over the coming years. This program aims to foster a positive learning environment for students, where they are heard and held accountable for their actions. We will be working towards developing a strong culture of collaboration and responsibility.

STUDENT WELLBEING

The foundation of our positive school culture is the active participation of all members of the school community so that they feel valued, safe and secure; are provided with meaningful opportunities to contribute to the school; and have every opportunity to meet their personal and educational goals. The school consults with students, parents, support organisations and the broader community on an ongoing basis to ensure that we are responsive to students' social, emotional, cognitive and cultural needs.

MENTOR GROUPS

Lake Bolac College prides itself on its positive and collaborative school culture. Mentor Groups is an initiative that the school started in 2017 that includes Staff and all students. Each Mentor group consists of a small group of students from Prep to Year 12 who work alongside their mentor group teacher in each session.

Mentor Group sessions are twice a week and take place on Mondays and Fridays for 20 minutes.

The aim of Mentor Groups is to create a positive and collaborative school culture where each individual feels safe and supported. The sessions are underpinned by a variety of sources including Respectful Relationships, Positive Psychology as well as the College Vision and Values. Sessions work to develop student's social, emotional and positive relationship skills which assists students to build resilience to deal with change, challenge and unpredictability.

STUDENT ENGAGEMENT & *wellbeing*

RESPECTFUL RELATIONSHIPS

Lake Bolac College is a previous Lead School in the Departments Respectful Relationships initiative. The Respectful Relationships initiative has been put in place to promote student resilience, wellbeing and positive social attitudes through an evidence-based program. A key part of the work is the explicit teaching of Social and Emotional Learning (SEL). Promoting student wellbeing is part of our core business at Lake Bolac College and plays an integral part in all facets of our school community.

PHYSICAL DISABILITIES

If your child has any physical disabilities which may affect his/her College activities, or which may require particular attention by members of staff, please let us know at an early stage. This can be done personally, by letter, or on the enrolment form.

FIRST AID

In the case of illness or accident, a student is treated at the College and, if necessary, taken to the Bush Nursing Centre. The parent is informed as soon as possible. We have a number of qualified staff in first aid and they are the people students see initially. First Aid equipment is kept in the General Office and is taken on excursions.

SCHOOL NURSING PROGRAM

The School Nurse is based at the school one day per week for students in Years 7-12 to provide health information and support to students including individual and confidential health counselling and advice as well as in the classroom for health education across the school.

MENTAL HEALTH PRACTITIONER

The schools Mental Health Practitioner is based at the school one day per week for students in Years 7-12. They provide provision of direct counselling support to students in and other early intervention services, coordination of supports for students with more complex needs and contributing to whole-school approaches to health prevention and promotion.

BIRTH AND IMMUNISATION CERTIFICATES

All children enrolling in primary school levels are required to have presented on their behalf an "Immunisation Certificate" at the time of enrolment. A copy of the child's Birth Certificate must also be presented and a copy retained in the College.

HEAD LICE

These unwelcome little visitors sometimes make visits to the College and require constant vigilance and attention. Please notify the College in the event of discovery so that we can take precautions. Information can be obtained from the College office.

ASTHMA AND ANAPHYLAXIS

If your child has asthma and/or anaphylaxis, please complete a National Asthma Council Australia Asthma Action Plan and/or ASCIA Action Plans for Anaphylaxis and Allergic Reactions in consultation with your child's Medical Practitioner. Forms can be obtained from the Office.

MEDICINE

All medicines brought to school will be administered only with written parent permission, in conjunction with the relevant documentation found in our *Administration of Medication Policy.*

BREAKFAST CLUB

Breakfast Club is available for all primary students on Wednesdays and Fridays from 8:30 – 8:50am and for all secondary students on Tuesdays and Thursdays from 8:30 – 8:50am. Breakfast Club is held in the Food Technology room.

SELECT A SNACK STATIONS

Snack stations around the school provide a limited amount of fruit, healthy packaged snacks and milk for students to access.

PIE WARMERS

Students can bring lunch to school for warming up in the pie warmers. These should be wrapped in foil or in a suitable heatproof container and labelled with the child's name. Microwaves and boiling water are not accessible for students.

STUDENT LEADERSHIP *program*

The importance of student leadership is recognised by Lake Bolac College with an annual whole school Leadership Induction Assembly. Leadership opportunities are not just confined to formal positions in the college, but are provided to all students. The Colleges hope is that by providing a leadership focus it will enhance all students' understanding of their ability to influence change within their school and community and act on this.

Lake Bolac College runs one SLG group, consisting of student captains. The students meet once a month to nominate students and staff who are demonstrating the College Values, express concerns raised by the students or suggest fundraising ideas. These fundraising ideas are then organised by the students. The money raised may be for the school, for example a disco, or for a charity organisation, e.g. Red Nose Day.

COLLEGE CAPTAINS

College Captains are selected via a rigorous process of application, interview and election. They are expected to represent the interests of the students and to exercise leadership within the College and wider community.

SPORTS CAPTAINS

Elected by students to represent the College at inter College sporting activities.

FORM/CLASS CAPTAINS

Elected by the students of that year level. They assist the Form Teacher where necessary and represent their year level at meetings of the SLG.

BUS CAPTAINS

Are nominated by the Principal and the bus coordinator at the beginning of the year. Their tasks are to mark the bus rolls daily, to assist the driver in the maintenance of good conduct on the bus, and to report breaches of bus rules.

DRESS CODE *policy*

PURPOSE

The purpose of the Student Dress Code is to outline Lake Bolac College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Lake Bolac College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Lake Bolac College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

UNIFORM AND APPEARANCE

Lake Bolac College's compulsory school uniform items are as follows:

SCHOOL UNIFORM

skirts/dresses

- White, blue and maroon checked school dress
- Navy pinafore
- School kilt

shorts/pants

- Navy or grey shorts
- Navy or grey pants (not including tracksuit pants or active wear)

polo top

- Navy polo top with school logo

jumper/jacket/vest

- Navy polo fleece vest with school logo
- Navy polo fleece jumper with school logo
- Navy woolen jumper with school logo
- Navy jacket with school logo (embroidered for Year 11-12 students)
- Rugby jumper - Year 6 and Year 12 Class of Current Year (only to be worn in that given year)

footwear

- White or black socks, no logos, writing or other colours.
- Navy tights (not activewear or leggings)
- Black school shoes (shoes to be black with no other colours)

SPORTS UNIFORM

General sport:

- Navy and sky blue polo shirt with school logo
- Navy shorts, skort, tracksuit pants or leggings (without large logos or alternate colours)
- Sports shoes (runners, joggers)

Swimming:

- One-piece bathers or swim shorts and a rash top
- Suitable footwear (thongs/sandals/crocs), to be worn to and from pool
- When representing the College a designated swimming cap is worn

HATS

Years P-4: Navy wide brimmed with school logo
Years 5-12: Navy cap or wide brimmed with school logo
Years 7-12 Navy bucket hat with school logo
Years P-12 School beanie

General appearance

While at school, travelling to or from school or participating in school activities, Lake Bolac College students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments match the colour of the school uniform, with no visible logo or adornments.

Jewellery and cosmetics

Students are not permitted to wear decorative jewellery to school. Plain stud earrings and sleepers (maximum 6mm) worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics and nail polish may be worn, provided it is natural in appearance.

Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

Hair accessories should be in school colours and minimalistic.

School uniform hats must be worn outside during Term 1 and Term 4 and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats and beanies are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities.

PURCHASE OF UNIFORMS

Uniform items can be purchased from:
Beleza
22 Doveton Street South Ballarat Vic 3350
Phone (03) 5176 5077
www.beleza.com.au

Support for families experiencing difficulty

Please contact the Principal or Business Manager to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: https://www.ssr.net.au/

IMPLEMENTATION

Lake Bolac College will ensure that this Student Dress Code is communicated to all families and students through Compass. We will assist students who may be experiencing difficulties complying with this policy where possible.

When students are wearing non-compliant uniform items, the following steps may take place:

1. Initial conversation with student and reminder. If appropriate second hand uniform is available, they may be asked to change into correct uniform.
2. Contact home via diary note, email or text.

If the student is out of uniform on a recurring basis:

3. Meeting with parent and student.
4. Student Success Plan developed to support compliance or apply exemption.

Throughout the year, uniform checks will be conducted and 'Out of Uniform' notices generated for families.

Measures taken by Lake Bolac College to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply in writing to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

OUT OF UNIFORM DAYS

On out of uniform days, where the normal dress code does not apply, the following expectations are in place:

- clothing should be modest.
- shoulders must be covered

DRESS CODE *policy*

- midriffs, chest and upper thighs must be covered.
- covered footwear

CONCERNS ABOUT THIS STUDENT DRESS CODE

Lake Bolac College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Complaints Policy*, available on Compass.

FINANCIAL *assistance*

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) ALLOWANCE

The Camps, Sports and Excursions Fund (CSEF) provides payments for eligible students to attend camps, sports and excursions.

CONVEYANCE ALLOWANCE

Where students attending their closest school have to travel 4.8 kilometers or more either to a College Bus or direct to the College, an allowance is available.

SCHOOL SAVING BONUS

In Term 4, 2024, families with a child enrolled in a government school from Prep to Year 12 in 2025 will receive the one-off $400 School Saving Bonus.

The $400 School Saving Bonus provides families with support for education-related costs, such as school activities and/or school uniforms and textbooks.

The School Saving Bonus is not available for full-fee international students, home schooled students, TAFE students and students attending kindergarten in 2025.

2025 PARENT PAYMENT *arrangements*

Dear parent/guardian,

Lake Bolac College is looking forward to another great year of teaching and learning and would like to advise you of Lake Bolac College's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wider offering of subjects and special curriculum experiences; including camps and excursions across all year levels, offer a comprehensive swimming program and enhance students digital learning opportunities.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Shane Hoffmann

Shane Hoffmann | Acting Principal

Jonathan Box

Jonathan Box | School Council President

2025 PARENT PAYMENT *arrangements*

Year Prep

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year Prep Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter	$150.00 $60.00
Year Prep Online Subscriptions • Reading Eggs, Essential Assessment	$60.00
Year Prep Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year Prep Incursions and Excursions to be Scheduled • Incursion/Excursion	$100.00
Year Prep Camp • Prep Sleepover	$20.00
Total Amount	**$440.00**

FINANCIAL SUPPORT FOR FAMILIES

Lake Bolac College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- flexible payment arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: **Kirralee Keilar** Ph: 03 5350 2302 | Email: kirralee.keilar@education.vic.gov.au

TOTAL

Category	
Curriculum Contributions	$320.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$120.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

2025 PARENT PAYMENT *arrangements*

Year 1

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 1 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter	$150.00 $60.00
Year 1 Online Subscriptions • Reading Eggs, Essential Assessment	$60.00
Year 1 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 1 Incursions and Excursions to be Scheduled • Incursion/Excursion	$100.00
Year 1 Camp • Year 1-2 Warrnambool Camp	$350.00
Total Amount	**$770.00**

FINANCIAL SUPPORT FOR FAMILIES

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TOTAL

Category	
Curriculum Contributions	$320.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$450.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

2025 PARENT PAYMENT *arrangements*

Year 2

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 2 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter	$150.00 $60.00
Year 2 Online Subscriptions • Reading Eggs, Essential Assessment	$60.00
Year 2 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 2 Incursions and Excursions to be Scheduled • Incursion/Excursion	$100.00
Year 2 Camp • Year 1-2 Warrnambool Camp	$350.00
Total Amount	**$770.00**

FINANCIAL SUPPORT FOR FAMILIES

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- the Camps, Sports and Excursions Fund
- flexible payment arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: **Kirralee Keilar** Ph: 03 5350 2302 | Email: kirralee.keilar@education.vic.gov.au

TOTAL

Category	
Curriculum Contributions	$320.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$450.00

PAYMENT METHODS

- Cash, cheque or eftpos via the Office.
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

2025 PARENT PAYMENT *arrangements*

Year 3

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 3 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter	$150.00 $60.00
Year 3 Online Subscriptions • Essential Assessment	$20.00
Year 3 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 3 Incursions and Excursions to be Scheduled • Incursion/Excursion	$100.00
Year 3 Camp • Year 3-6 Cave Hill Creek Camp	$350.00
Total Amount	**$730.00**

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TOTAL

Category	
Curriculum Contributions	$280.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$450.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

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2025 PARENT PAYMENT *arrangements*

Year 4

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 4 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter	$150.00 $60.00
Year 4 Online Subscriptions • Essential Assessment	$20.00
Year 4 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 4 Incursions and Excursions to be Scheduled • Incursion/Excursion	$100.00
Year 4 Camp • Year 3-6 Cave Hill Creek Camp	$350.00
Total Amount	**$730.00**

FINANCIAL SUPPORT FOR FAMILIES

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TOTAL

Category	
Curriculum Contributions	$280.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$450.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

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2025 PARENT PAYMENT *arrangements*

Year 5

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 5 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter	 $150.00 $60.00
Year 5 Online Subscriptions • Essential Assessment	 $20.00
Year 5 Swimming • Swimming Lessons	 $50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 5 Incursions and Excursions to be Scheduled • Incursion/Excursion • Black Ranges Sporting Competitions	 $100.00 $70.00
Year 5 Camp • Year 3-6 Cave Hill Creek Camp	 $350.00
Total Amount	**$800.00**

FINANCIAL SUPPORT FOR FAMILIES

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TOTAL

Category	
Curriculum Contributions	$280.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$520.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

2025 PARENT PAYMENT *arrangements*

Year 6

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 6 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter	 $150.00 $60.00
Year 6 Online Subscriptions • Essential Assessment	 $20.00
Year 6 Swimming • Swimming Lessons	 $50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 6 Incursions and Excursions to be Scheduled • Incursion/Excursion • Black Ranges Sporting Competitions	 $100.00 $70.00
Year 6 Camp • Year 3-6 Cave Hill Creek Camp	 $350.00
Total Amount	**$800.00**

FINANCIAL SUPPORT FOR FAMILIES

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TOTAL

Category	
Curriculum Contributions	$280.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$520.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

2025 PARENT PAYMENT *arrangements*

Year 7

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 7 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter • Electives – cooking ingredients, metal, wood, fabric etc.	$170.00 $60.00 $100.00
Year 7 Online Subscriptions • Essential Assessment	$20.00
Year 7 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 7 Incursions and Excursions to be Scheduled • Incursion/Excursion • Mid West Complex Sporting Competitions	$100.00 $80.00
Year 7 Camp • Year 7-12 Warrnambool Camp	$450.00
Total Amount	**$1030.00**

FINANCIAL SUPPORT FOR FAMILIES

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- flexible payment arrangements

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TOTAL

Category	
Curriculum Contributions	$400.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$630.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

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2025 PARENT PAYMENT *arrangements*

Year 8

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 8 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter • Electives – cooking ingredients, metal, wood, fabric etc.	$170.00 $60.00 $100.00
Year 8 Online Subscriptions • Essential Assessment	$20.00
Year 8 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 8 Incursions and Excursions to be Scheduled • Incursion/Excursion • Mid West Complex Sporting Competitions	$100.00 $80.00
Year 8 Camp • Year 7-12 Warrnambool Camp	$450.00
Total Amount	**$1030.00**

FINANCIAL SUPPORT FOR FAMILIES

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TOTAL

Category	
Curriculum Contributions	$400.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$630.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
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- Centrepay. Please contact the Office for further information.

REFUNDS

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2025 PARENT PAYMENT *arrangements*

Year 9

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 9 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter • Electives – cooking ingredients, metal, wood, fabric etc.	$170.00 $60.00 $100.00
Year 9 Online Subscriptions • Essential Assessment	$20.00
Year 9 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 9 Incursions and Excursions to be Scheduled • Incursion/Excursion • Mid West Complex Sporting Competitions	$100.00 $80.00
Year 9 Camp • Year 7-12 Warrnambool Camp	$450.00
Total Amount	**$1030.00**

FINANCIAL SUPPORT FOR FAMILIES

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TOTAL

Category	
Curriculum Contributions	$400.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$630.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
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REFUNDS

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2025 PARENT PAYMENT *arrangements*

Year 10

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 10 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones • Art – coloured paper, cardboard, paint, crayons, glitter • Electives – cooking ingredients, metal, wood, fabric etc.	$170.00 $60.00 $100.00
Year 10 Online Subscriptions • Essential Assessment	$20.00
Year 10 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 10 Incursions and Excursions to be Scheduled • Incursion/Excursion • Mid West Complex Sporting Competitions	$100.00 $80.00
Year 10 Camp • Year 7-12 Warrnambool Camp	$450.00
Total Amount	**$1030.00**

FINANCIAL SUPPORT FOR FAMILIES

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TOTAL

Category	
Curriculum Contributions	$400.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$630.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
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REFUNDS

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2025 PARENT PAYMENT *arrangements*

Year 11

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 11 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones	$170.00
Year 11 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 11 Incursions and Excursions to be Scheduled • Incursion/Excursion	$100.00
Year 11 Camp • Year 7-12 Warrnambool Camp	$450.00
Total Amount	**$770.00**

FINANCIAL SUPPORT FOR FAMILIES

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TOTAL

Category	
Curriculum Contributions	$220.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$550.00

PAYMENT METHODS

- Cash, cheque or eftpos via the Office.
- BPAY. Individual family reference details are located on the attached statement.
- Centrepay. Please contact the Office for further information.

REFUNDS

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2025 PARENT PAYMENT *arrangements*

Year 12

Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum)	**Amount**
Year 12 Classroom Consumables, Materials & Equipment • Individual Student Booklist Package – textbooks, workbooks, folders, diary, pencil case, stationary, headphones	$170.00
Year 12 Swimming • Swimming Lessons	$50.00
Other Contributions (for non-curriculum items and activities)	**Amount**
N/A	$0.00
Extra-Curricular Items and Activities (items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum)	**Amount**
Year 12 Incursions and Excursions to be Scheduled • Incursion/Excursion	$100.00
Year 12 Camp • Year 7-12 Warrnambool Camp	$450.00
Total Amount	**$770.00**

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- flexible payment arrangements

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TOTAL

Category	
Curriculum Contributions	$220.00
Other Contributions	$0.00
Extra-Curricular Items and Activities	$550.00

PAYMENT METHODS

- **Cash, cheque or eftpos via the Office.**
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- Centrepay. Please contact the Office for further information.

REFUNDS

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2025 PARENT PAYMENT *arrangements*

2025 Parent Payment Arrangements Summary

Category	Yr P	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6
Curriculum Contributions	$320.00	$320.00	$320.00	$280.00	$280.00	$280.00	$280.00
Other Contributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Extra-Curricular Items and Activities	$120.00	$450.00	$450.00	$450.00	$450.00	$520.00	$520.00
Total Amount	**$440.00**	**$770.00**	**$770.00**	**$730.00**	**$730.00**	**$800.00**	**$800.00**

Category	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 12	
Curriculum Contributions	$400.00	$400.00	$400.00	$400.00	$220.00	$220.00	
Other Contributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Extra-Curricular Items and Activities	$630.00	$630.00	$630.00	$630.00	$550.00	$550.00	
Total Amount	**$1030.00**	**$1030.00**	**$1030.00**	**$1030.00**	**$770.00**	**$770.00**	

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

COLLEGE *council*

The College Council is a representative body with a membership reflecting the important relationship between student, teacher and the home. In our caring school community it is valued as a guiding and supportive body responsible for the global operation of the school. School Councils are constituted as legal bodies under State Legislation.

This is the major policy-making body of the College. The College Council meets each month and its major concerns are with policy making in the areas of finance, curriculum, grounds and maintenance, future planning and the general College program.

Public Transport Victoria Conditions of Travel

To ensure the safety of all passengers on school buses, the following conditions apply at all times.

To ensure safe travel on school buses, students must agree to the following:

- Not to play on the road at the bus stop or try to get on the bus before it has stopped.
- Make sure you and your belongings are inside the bus at all times.
- Not throw anything from a bus window or have anything hanging out a window.
- Place bags and other belongings in the allocated storage areas.
- Get on and off the bus quietly and in an orderly manner.
- Stay in your seat while the bus is moving.
- Not distract drivers with screaming, shouting or unruly behaviour.
- When you get off the bus only cross the road when the bus has left and it is safe to do so.
- No dangerous or flammable goods are allowed on the bus, for example aerosol cans.
- Travel on the bus service allocated to you, to and from your approved bus stop only. Do not change to one that will take you to a sports or social event.
- Wear a seat belt where fitted.

To ensure students are considerate to one another and their bus driver, they must agree to:

- In the morning, arrive at the bus stop 10 minutes prior to departure.
- Not eat, drink or smoke while on the school bus.
- In the morning, let the school and driver know if you will not be travelling home on the bus that day.
- Use a standard conversational tone and not use offensive language or call out to others on board or to passing traffic or people.
- Listen to the bus driver and bus captain. They are responsible for maintaining school bus safety and also have the authority to report any vandalism or misbehaviour including but not limited to bullying, teasing, or aggression.
- Leave your bike in a safe and secure place if riding to the bus stop. Public Transport Victoria and the Department of Education and Training are unable to accept responsibility for the safety of your bike.

Behaving inappropriately on a school bus places the safety and wellbeing of all on board at risk.

Non-compliance with any of the above conditions may result in the following:

> The driver will stop the bus.

> The student's name and full details of the breach will be recorded.

> The student will be transported to school or to their normal drop off.

> The breach will be reported to the coordinating principal.

> The coordinating principal will take disciplinary measures in accordance with the guidelines below.

> In rare and exceptional circumstances, and only as a last resort, drivers are authorised to eject passengers from a bus.

Following the report of a relevant incident, the coordinating principal may take the disciplinary action below:

> First offence – verbal warning to student.

> Second offence – written warning to parent/guardian.

> Third offence – one week suspension of student from school bus travel.

> Fourth offence – the student will not be allowed to travel on the school bus for the remainder of the year.

A serious offence that endangers other students, bus staff or property will result in immediate suspension.

Responsibilities of parents/guardians

> Parents/guardians are responsible for transporting their children to and from authorised bus stops and their safety at the bus stop while waiting for the bus.

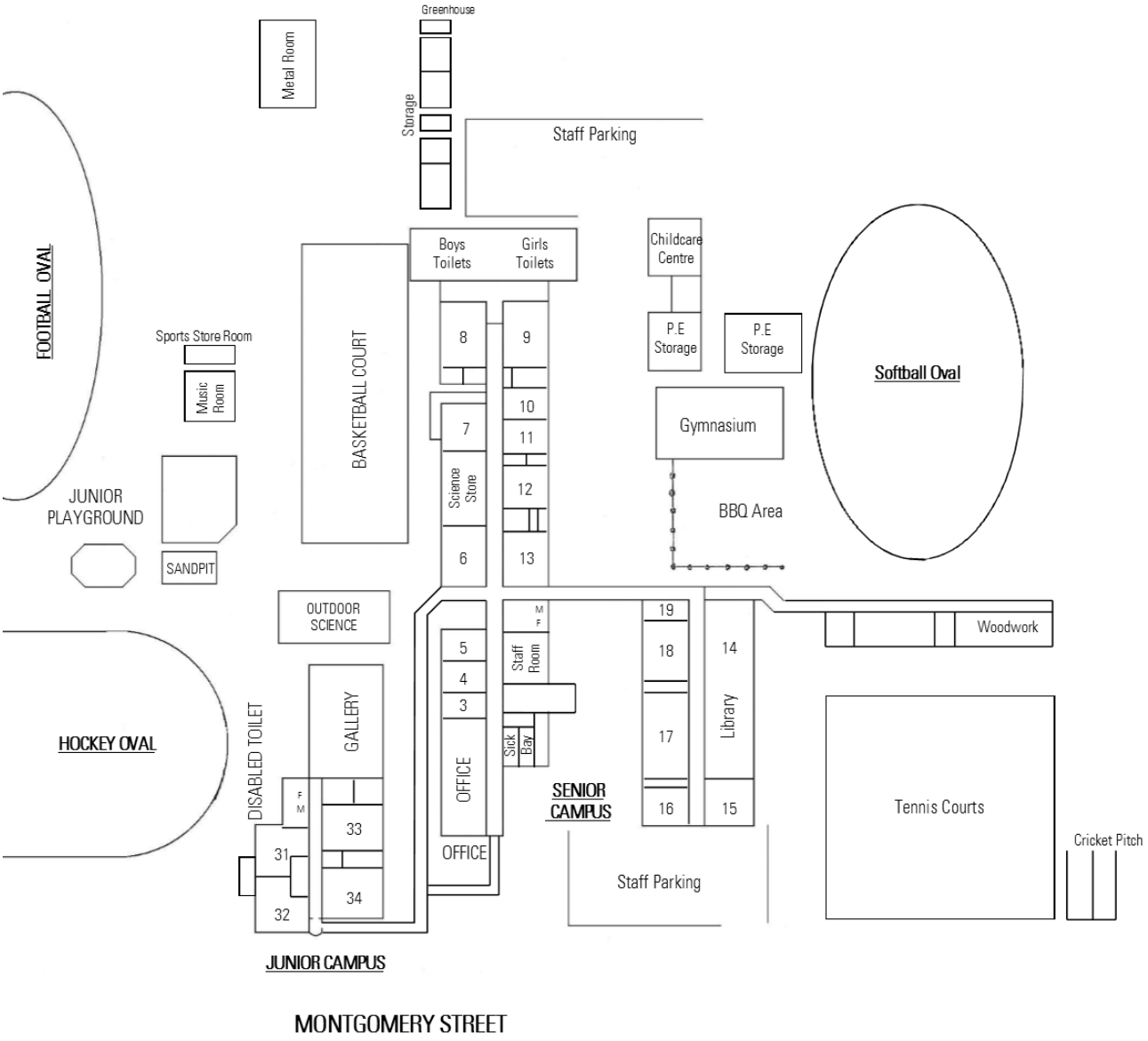
> Supervision is not provided at roadside stops. Parents/guardians are responsible for their children upon disembarking the afternoon service.

> Parents waiting for bus passengers at a roadside bus stop should wait on the same side of the road as the bus to prevent accidents.

> School bus travel is a privilege and not a right and consequences will follow a breach of these conditions.

> It is understood that bus travel is provided and accepted on these conditions.

SCHOOL *map*


Greenhouse
Metal Room
Storage
Staff Parking
FOOTBALL OVAL
Boys Toilets
Girls Toilets
Childcare Centre
Softball Oval
Sports Store Room
Music Room
BASKETBALL COURT
8
9
P.E Storage
P.E Storage
10
7
11
Gymnasium
Science Store
12
JUNIOR PLAYGROUND
BBQ Area
6
13
SANDPIT
OUTDOOR SCIENCE
M
F
19
Woodwork
5
Staff Room
18
14
4
3
17
Library
HOCKEY OVAL
GALLERY
DISABLED TOILET
F
M
OFFICE
Sick Bay
SENIOR CAMPUS
16
15
Tennis Courts
33
31
OFFICE
Cricket Pitch
Staff Parking
34
32
JUNIOR CAMPUS
MONTGOMERY STREET