

Change of Details Guide

The Parent Portal is used to keep parents up to date on school news, upcoming events, student absences and a range of other system information. The Portal can send out text messages to only one phone number. To check this mobile number is the correct one, please follow the steps below.

1. On the Home Screen, click on **Tools** and then on **Update My Details**.

Welcome to the Lake Bolac College Portal

Use the links listed for each of your children to explore the portal. Please keep your mobile phone number and email address up to date (Tools > Update My Details). The school will use this to contact you regarding attendance, events, news and more.

Fred SMITH (SMI0005), 012

- Profile (Attendance, Schedule, Reports)
- Add Parent Approval (Approved Absence/Late)
- View Academic Reports
- Book Parent Teacher Interviews

My News

Course Confirmation/Payme
Course confirmation and/or school payments available for completion.
[Click here to proceed](#)

Newsletter: Term 1 - Week 5
Newsletter: Term 1 - Week 5
022515.pdf
5 days ago

2. Check that the mobile number is correct. If it is not correct, enter the correct number and click **Update My Details**.

Welcome to the Lake Bolac College Parent Portal

Please confirm your mobile phone number and email address(es) below. These details will be used by the school to keep you up to date on school news, upcoming events, student absences, fees due for payment and a range of other information services (depending on the Compass features your school uses).

Mobile

Email (Adult A)

Email (Adult B)

[I don't have these details](#)

Compass School Manager requests your personal contact details on behalf of your registered educational institution. Details such as your personal email address and/or mobile phone number will be used solely by Compass School Manager and your registered educational institution for school related communications and notifications. It is not compulsory to provide these details. You are able to add/update and/or remove these details at any time. JDLF International Pty Ltd (including any affiliated companies) are not responsible for the content of any material transmitted, we act only as a gateway for communication. For further information please email legal@jdlf.com.au